



MEGHAN M. DADE, ESQUIRE
EXECUTIVE DIRECTOR

SEXUAL OFFENDERS ASSESSMENT BOARD
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To: Board Members
From: Meghan Dade, Executive Director
Date: November 16, 2023
Subject: Board Meeting Minutes—December 1, 2022

In compliance with Act 175, known as the Sunshine Law, effective September 17, 1976, Alison Patrick, Executive Assistant, provided notification on Friday, November 18, 2022 to the public of the regular meeting of the Pennsylvania Sexual Offenders Assessment Board. In accordance with The Sunshine Act, a notice announcing this meeting was placed in the Patriot News on November 22, 2022. A notice was also placed outside the Board's administrative office at 1101 South Front Street Harrisburg, PA.

The public meeting of the Pennsylvania Sexual Offenders Assessment Board convened at 6:30 pm on Thursday, December 1, 2022 at the Hilton Harrisburg Hotel with Dr. Bruce Mapes, Chairperson, presiding.

There was a total of 28 Board Members present at the meeting. The following Board Members attended the meeting in person:

Board Member William Allenbaugh
Board Member Jennifer Bayer
Board Member Edward Bielawski
Board Member Christine Carroll
Board Member Janelle Crisp
Board Member Karen Daigneault
Board Member Terri Dilmore
Board Member Roberta Fratzola
Board Member Edward Haberman
Board Member Carol Haupt
Board Member Jason Hunt
Board Member Julia Lindemuth
Board Member Traci Lordan
Board Member Rita Lukas
Board Member Bruce Mapes
Board Member John Siegler
Board Member Robert Stein
Board Member Brandi Stewart
Board Member Jane Yeatter

The following Board Members attended the meeting virtually via Zoom:

Board Member Paula Brust
Board Member Cathy Clover
Board Member Kristen Dudley
Board Member Lindsay Fleishman
Board Member Cynthia King
Board Member Mary Muscari
Board Member Ron Ricci
Board Member Allen Ryen
Board Member Molly Simmons

Also in attendance: Meghan Dade, Executive Director, Stacey Ginesin, Clinical Director, John Manning, Legal Counsel, Albert Ratzin, Psychologist, and Alison Patrick, Executive Assistant.

1. Announcements
 - Meeting Minutes are being transcribed by Executive Assistant Patrick.
 - Pursuant to the Sunshine Law, the minutes of this meeting will be public.
2. Board Member Allenbaugh made a motion to approve the November 12, 2021 minutes. Board Member Lindemuth seconded the motion. The Board unanimously passed the motion.
3. Clinical Director Ginesin discussed some upcoming projects for 2023, including working to modify Board Member standards and possible SOAB training topics.
4. Clinical Director Ginesin and Executive Director Dade called for volunteers to serve on subcommittees to update Treatment Provider Standards, Parole Board Assessment Standards/Template, develop Act 21 Assessment Standards/Template and Assessments of SVPs and other Sexual Offenders who are eligible for exemption of registration requirements.
5. Board Member Siegler made a motion for 2023 Board Member meetings to be held the Thursday night before SOAB trainings. Board Member Haberman seconded the motion. The Board unanimously passed the motion.
6. Chairperson Mapes acknowledged any members of the public. There were no members of the public in attendance.
7. Board Member Siegler made a motion to adjourn the meeting at 6:47 pm. Board Member Haberman seconded the motion. The Board unanimously voted to adjourn the public session. No Executive Session was required.